

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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To:

David Head, Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick, Barbara Wyvill (Vice-Chair),
cc: Mike Hankins (District Councillor), S Aquarone (County Councillor), SNT Fakenham

**You are summoned to a Meeting of Kettlestone Parish Council on
Monday 20 January 2025 at 7:30 pm in the Village Hall**

Signed:

Date:.....

AGENDA

Welcome

1) Apologies

2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.

3) **Minutes of the previous Meeting** (18 November) to be approved and signed.

4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

a) To note that thanks for donations have been received from the Air Ambulance, Norfolk Citizens Advice, the PCC and the Village Hall.

5) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.
The Chair will re-open the meeting.

6) **Highways & footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>

a) Items to report:

i) Lorries using Holbrigg Lane

7) Planning

a) Planning **applications** received since the previous meeting.

i) PF/24/2352: Single storey side extension to dwelling at **Byfields The Street**. Link circulated. No objection submitted 13 January.

b) **Decisions** made by the District Council since the previous meeting.

i) PF/24/2048: Erection of front porch at **Goodwood House The Street**. APPROVED.

8) Public Payphones

a) BT is planning to remove a small number of public payphones in North Norfolk including the one in Friday Market Place as they believe that they are no longer required due to low levels of use in the last 12 months. Notices advising of the removal and inviting comments have been put in the kiosks.

b) The deadline for the District Council to respond is 19 February and they request comments to be sent to them by **24 January**.

c) As part of the process, the District Council has consulted with the Conservation and Design Team who have provided their comments. In respect of the one in **Kettlestone** the comments are: 'No C&D objection to the removal of the telephony equipment. This is not original to the box and does not form part of the listing. Hence, listed building consent is not required to take it out.'

d) BT propose to remove the telephony and lock the kiosk.

KETTLESTONE PARISH COUNCIL

- e) Town and Parish Councils also have the opportunity to adopt their phone boxes – more details can be found by on the website bt.com/adopt .

9) War Memorial

10) Financial business to consider payment of invoices and other financial business.

- a) **Balances** as at 27 December: Current account £1665.24; Savings account £4,045.27.
b) **Receipts** since 29 October: interest £15.07.
c) **Regular payments** since 29 October: salary and on-costs.
d) **Payments** to approve:

to whom	cheque no	Amount
Joanna Otte (expenses Dec & Jan)	100505	£61.29

11) Environment

- a) Biodiversity Action Plan
b) Climate and Environment Group

12) How to engage with parishioners?

13) Newsletter

14) Reports from parish councillors and items for placing on the agenda for the next Meeting.

15) Correspondence: mail circulated as usual via email

- a) Sennowe Park: consultation process for the event 'Field Maneuvers' which is planned for 15 – 18 August 2025. Public consultation meeting before the formal licence application process. This initial consultation will be and online meeting on the 29th January at 7pm (email residentconsultation@fieldmaneuvers.com for a link to the meeting).

16) The next meeting will be on Monday **17 March 2025** at **7:30 pm** in the Village Hall.