

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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Present:

Trevor Hoad, Robert Kilbourn (Chair), James Kilpatrick, Barbara Wyvill (Vice-Chair),
And one member of the public.

Meeting of Kettlestone Parish Council on Monday 15 July 2024 at 7:30 pm in the Village Hall

MINUTES

Welcome

- 1) **Apologies** from David Head, Mike Hankins (District Councillor), S Aquarone (County Councillor) were accepted.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.
None.
- 3) **Minutes of the previous Meeting** (20 May) were approved and signed.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) Trevor would try to arrange a meeting with the developers of All Saints View to provide and update for interested villagers.
- 5) The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.
 - a) Following on from the recent article in the newsletter, a member of the public wish to clarify that the churchyard is the responsibility of the Parochial Church Council (PCC) and they are grateful to the Friends for caring for both the church field and the churchyard.
The Chair re-opened the meeting.
- 6) **Planning**
 - a) Planning **applications** received since the previous meeting. None.
 - b) **Decisions** made by the District Council since the previous meeting.
 - i) PF/24/0600 & LA/24/0601: Part demolition of lean to extension and erection of a two storey extension to the rear, installation of dormer window to the rear roof slope, re-roofing of conservatory, replacement of window on west elevation with doors and internal alterations at **Old Church House 83 The Street**. REFUSED.
 - ii) PF/23/2725: Construction of 'Island Walk' comprising approximately 33m of elevated boardwalk, 2no rope suspension bridges, 4no sloped boardwalk access ramps, 1no 50 sq m elevated observation deck and 2no open sided 'hides' and associated works at **Pensthorpe Natural Park Fakenham Road Pensthorpe**. APPROVED.
- 7) **Highways & footpaths:** <https://www.norfolk.gov.uk/roads-and-transport/roads/report-a-problem>
 - a) Nothing to report.
- 8) **Financial business** to consider payment of invoices and other financial business.
 - a) **Balances** as at 29 May: Current account £2,587.61; Savings account £4,000.00

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- b) **Receipts** since 29 April: precept (1st of 2 instalments) £2,250; VAT refund £62.26.
- c) **Regular payments** since 29 April: salary and on-costs.
- d) The following **payments** were approved:

to whom	cheque no	Amount
Joanna Otte (expenses June – July)	100496	£55.76
Community Heartbeat Trust (defib pads)	100497	£59.94

9) **Environment**

- a) Biodiversity Policy: draft previously circulated was discussed at length. It was agreed that some changes were required prior to approval. The policy should be a clear statement with the detail in the action plan which would be a working document.
- b) In the meantime, it was agreed that the Vice-Chair would get in touch with Ryburgh Wildlife Group to invite them to walk and survey the bridle path.
- c) Climate and Environment Group: displays in the bus shelter of Holbrigg Lane wildflowers followed by one on butterflies.

10) **Reports from parish councillors** and items for placing on the agenda for the next Meeting.

- a) How to engage parishioners?

11) **Correspondence:** mail circulated as usual via email

12) The next meeting will be on Monday **16 September 2024** at **7:30pm** in the Village Hall.