

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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To: G Ashby (Chair), C Hipkin, M Hoad, T Hoad, S Hyde, R Kilbourn, (Vice-Chair), B Wyvill
cc: V FitzPatrick (District Councillor), S Aquarone (County Councillor), SNT Fakenham

**You are summoned to a Meeting of Kettlestone Parish Council on
Monday 15 November 2021 at 7:00 pm in the Village Hall**

Signed:

Date:.....

AGENDA

Welcome

1) Apologies

2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.

3) **Minutes of the previous Meeting** (20 September) to be approved for signing as a true record.

4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

5) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.

The Chair will re-open the meeting.

6) Planning

a) Planning **applications** received since the previous meeting.

- i) PF/21/2810: Change of use from agricultural to amenity land and the construction of a new tennis court. at **Merryweather House Holbrigg Lane**. Link circulated. Response submitted on 8 November: Kettlestone Parish Council has no objection to this application. It is noted that there is no reference to lighting and hopes that the site will be unlit.

b) **Decisions** made by the District Council since the previous meeting.

7) Highways and footpaths:

- a) To note that work to repair the **boardwalk** on the footpath at Langor Bridge has been programmed.
- b) Problems associated with traffic diverting from the A148 to avoid road works.
- c) **Items to report:**

8) Parish Partnership Scheme (deadline 10 Dec 2021)

a) Bus shelters at Pensthorpe (R Kilbourn)

To consider having **bus shelters at Pensthorpe** for school children and others, including Pensthorpe Nature Park visitors, waiting for buses going to Norwich or Fakenham. There could be a possibility of getting 50% of the funding from NCC Parish Partnership Scheme (deadline end of Nov / beginning of Dec).

b) Westcotec estimate of cost for reverse two bay cantilever:

- i) £4,322 + VAT (includes perch seat, flag bracket, traffic management and extension pad); or
- ii) £7,466 + VAT (includes perch seat, flag traffic management and concrete pad).

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9) Donations.

- a) To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure.
- b) To note donations last year: £100 to Kettlestone Village Hall (for Parish Council meetings) and £50 each to Heritage House Day Care and Tapping House Hospice.

10) Financial business to consider payment of invoices and other financial business.

- a) **Balances** as at 29 October 2021: Current account £2,526.07; Savings account £5,289.52
- b) **Receipts** since previous meeting: NNDC Precept £1,950.00; interest 13p
- c) **Regular payments** since previous meeting: salary and on-costs.
- d) **Payments** to approve:

to whom	cheque no	Amount
J Otte (expenses including newsletter for October & November)	100440	£27.04

11) Covid-19 support: hardship Grants

12) To consider and set the Budget and Precept for 2022-23

- a) To review the figures (attached).
Expected bank balance at the end of March 2022 is **£6,315** (of which £750 is the Covid hardship grant and the remaining £4,600 is listed as reserved funds).
Expected **expenses** for 2022-23 are **£4,116**
- b) To determine whether or not there are any other likely calls on planned expenditure.
- c) Suggested precept to remain the same as last year at £3,900.
- d) To agree the precept for 2022-23 and complete the necessary form.

13) Community Memorial Token

- a) The Deputy Lieutenant Patrick Peal has been in touch to make arrangements for the presentation of the Covid Memorial Plaque. The Sunday Breakfast on 27 November was suggested but he is unable to attend. Alternative dates are Friday evenings at the bar. Date to be confirmed in consultation with the Village Hall.
- b) To confirm location for the plaque.

14) Environment

- a) Climate Emergency Group
- b) Environmental initiatives

15) Maintenance

- a) Book Swap – managing donations
- b) Solar lighting

16) Defibrillator and CPR training in the Village Hall on Friday 5 November. Fifteen people attended and found it very useful.

17) Correspondence (circulated via email)

18) Reports from parish councillors and items for placing on the agenda for the next Meeting

19) Next Meeting on Monday 17 January 2022 at 7:00pm in the Village Hall.