

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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To: G Ashby (Chair), C Hipkin, M Hoad, T Hoad, S Hyde, R Kilbourn, (Vice-Chair), B Wyvill
cc: V FitzPatrick (District Councillor), S Aquarone (County Councillor), SNT Fakenham

**You are summoned to a Meeting of Kettlestone Parish Council on
Monday 20 September 2021 at 7:30 pm in the Village Hall**

Signed:

Date:.....

AGENDA

Welcome

1) Apologies

2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.

3) **Minutes of the previous Meeting** (19 July) to be approved for signing as a true record.

4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.

5) The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.

The Chair will re-open the meeting.

6) Planning

a) Planning **applications** received since the previous meeting.

i) PF/21/1867: Installation of outdoor tennis court and fencing at **Merryweather House Holbrigg Lane**. Link circulated. Response submitted on 20 August: Kettlestone Parish Council has no objection to this application. It is noted that there is no reference to lighting and hopes that the site will be unlit.

b) **Decisions** made by the District Council since the previous meeting.

i) PF/21/1773: Addition of cladding to part of front elevation at **Mulberry House 59 The Street**. APPROVED.

ii) PF/21/0522: Retention of cabin (retrospective) at **Land South East Of Kettlestone House Holt Road Kettlestone**. REFUSED.

7) Highways and footpaths:

a) To note that Highways have carried out the work to lower the raised verge at the corner of The Street /Snoring Road.

b) **Items to report:**

8) Re-seeding the verges on **Green Lane** with early and late nectar producing flower:

a) Suggestions from parish councillors: Red, White, or Bladder Campion; Oxeye Daisies; Ragged Robin; Common Knapweed; Common Mallow; Common Sorrel; Dandelion; Field Scabious; Foxglove; Hedge, or Lady's Bedstraw; Self Heal; and loads of others. (Provided, of course, they are not too often run over too often by tractors, lorries, and cars.)

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9) **Financial business** to consider payment of invoices and other financial business.

- a) **Balances** as at 27 August 2021: Current account £3,132,87; Savings account £5,289.39
- b) **Receipts** since previous meeting: none
- c) **Regular payments** since previous meeting: salary and on-costs.
- d) **Payments** to approve:

to whom	cheque no	Amount
NNDC (emptying dog bins)	100436	£218.40
J Otte (expenses including newsletter for September)	100437	£21.62

- e) To approve and sign the Standing Order instruction for an annual payment of £1 to Kettlestone Charities for the use of the land next to the almshouse for a bus shelter/book swap.

10) **Covid-19 support:** hardship Grants

11) **Community Memorial Token**

- a) Norfolk ALC Wellbeing group have sent notification that parish councils will receive a Memorial Token to serve as a permanent reminder of the tremendous community spirit shown in the Covid-19 pandemic.

12) **Platinum Jubilee**

13) **Environment**

- a) Climate Emergency Group
- b) Environmental initiatives
- c) To consider supporting other Norfolk parishes in a campaign for an Offshore Transmission Network (OTN) for offshore wind farms rather than having multiple cable paths across the county and new substations to link up with the National Grid.

14) To consider having **bus shelters at Pensthorpe** for school children and others, including Pensthorpe Nature Park visitors, waiting for buses going to Norwich or Fakenham. There could be a possibility of getting 50% of the funding from NCC Parish Partnership Scheme (deadline end of Nov / beginning of Dec).

- a) Westcotec estimate of cost for reverse two bay cantilever:
 - i) £4,322 + VAT (includes perch seat, flag bracket, traffic management and extension pad); or
 - ii) £7,466 + VAT (includes perch seat, flag traffic management and concrete pad)

15) **Maintenance**

- a) Bus shelter and Book Swap
 - i) Quote from James Cane: £1,850 + £60 for coroline corrugated bitumen roof. To note an increase in cost due to more shelving and an increase in the cost of materials.
 - ii) Thank you to Trevor Hoad for painting the interior
 - iii) Thank you to Shane Hyde for moving the books etc to the Village Hall and to the Village Hall for allowing storage during the works.

16) **Defibrillator and CPR training** in the Village Hall on Friday 5 November at....

17) **Correspondence** (circulated via email)

18) **Reports from parish councillors** and items for placing on the agenda for the next Meeting

- a) Setting budget and precept for 2022-23

19) Next Meeting on Monday **15 November 2021** at 7:30pm in the Village Hall.