

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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To: G Ashby (Chair), D Burgis, L Cotton, C Hipkin, M Hoad, T Hoad, R Kilbourn, (Vice-Chair)
cc: V FitzPatrick (District Councillor), S Aquarone (County Councillor), SNT Fakenham

You are summoned to a **Meeting of the Parish Council** on
Monday 18 November 2019 at 7.30 pm in the Village Hall

Signed _____

Date.....

A G E N D A

Welcome

- 1) **Apologies**
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.
- 3) **Minutes of the previous Meetings** (16 Sept) to be approved and signed as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
- 5) **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.**
The Chair will re-open the meeting.
- 6) **Highways and footpaths:** items to report
- 7) **Planning**
 - a) **Planning applications received** since the previous meeting.
 - b) **Decisions taken by the District Council** since the previous meeting.
- 8) To consider making **donations**.
 - a) To resolve that the Council in accordance with its powers under sections 137 and 139 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will benefit them in a manner commensurate with the expenditure. E.g. Age UK , Citizens Advice, Heritage House Day Care, Holt First Responders, Tapping House Hospice, Poppy Appeal. *Previous donations to Holt First Responders £25 (Nov 2014); Church £300 and Village Hall £100 (March 2014); Air Ambulance £25 and Citizens Advice Bureau £25 (Feb 2013); Village Hall (for meetings) £200 Sept 2015, Nov 2016, Nov 2017 and Nov 2018.*
- 9) **Financial business** to consider payment of invoices and other financial business.
 - a) **Receipts** since previous statement: interest £1.64; Precept £1850 and LCTSG £46
 - b) **Regular payments** since previous statement: salary and on-costs.
 - c) **Balances on statements** at 29 October: Current Ac £3,868.69; Savings Acc £3,284.91.
 - d) To approve **payments:**

to whom	cheque no	amount
H Cleverly (notice board and bus shelter – repairs and painting	100403	245.00
J Otte (expenses including newsletter)	100404	46.00

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10) To consider and set the Budget and Precept for 2020-21

- a) To review the figures (attached).
- b) To determine whether or not there are any other likely calls on planned expenditure.
- c) Agree the precept for 2020-21 and complete the necessary form.

11) Maintenance

- a) **Village Sign** update on progress.
- b) Notice board: repaired
- c) Bus shelter: repaired and painted

12) Parish Plan Actions

13) Mail circulated as usual

- a) To consider arranging for CPR and Defibrillator training provided by Air Ambulance (minimum attendance 10, max 20) for a donation.

14) Reports from parish councillors and items for placing on the **agenda for the next Meeting**

15) Meeting of the Parish Council on Monday 20 January 2020 at 7.30pm in the Village Hall