

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
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To: G Ashby (Chair), D Burgis, L Cotton, C Hipkin, M Hoad, T Hoad, R Kilbourn, (Vice-Chair)
cc: V FitzPatrick (District Councillor), S Aquarone (County Councillor), SNT Fakenham

**You are summoned to a Meeting of the Parish Council on
Monday 20 January 2020 at 7.30 pm in the Village Hall**

Signed _____

Date.....

A G E N D A

Welcome

- 1) **Apologies**
 - 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below.
 - 3) **Minutes of the previous Meetings** (18 Nov 2019) to be approved and signed as a true record.
 - 4) **Matters arising:** Progress on items from previous meetings for information or reminders only.
Items not on this agenda requiring decisions will be placed on the agenda for the next meeting.
 - a) Thanks from the PCC for the donation towards the grass cutting in the churchyard. '*...The Friends of the Church have had a very busy time this last 12 months with the now enclosed extension field, and a good tidy-up all-round the Church, it has stretched our resources a little. The money is much appreciated.*'
 - 5) **The meeting will be temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors and police to report.**
The Chair will re-open the meeting.
 - 6) **Highways and footpaths:** items to report
 - a) To consider submitting a request to NCC Highways for an extension of the 30mph speed limit along Little Snoring Road / Fulmodeston Road.
 - 7) **Planning**
 - a) **Planning applications received** since the previous meeting.
 - i) PF/19/1966: Demolition of Light Industrial buildings (B1) and erection of 8no. dwellings and associated works (C3) at **Church Farm Barn and East Barn**. Link circulated. An open meeting was held on 6 December at which 22 members of the public, the applicant and the architect and six parish councillors were present. The following comments were submitted online on 13 December:
Kettlestone Parish Council has no objection to residential development on this site, nor to the wider use of the site outside the footprint of the existing barns. However, the Parish Council considers that the application is not acceptable in its current form and wishes the following concerns to be considered and appropriate measures taken to address them. We would also like to point out that Kettlestone is not designated as a service village; this is a factual error in the application.
- Layout**
1. The two largest houses are on the two smallest plots, are in a position of maximum impact and would have a significant detrimental effect on the neighbouring houses. For example, one existing property would have no less than 7 windows overlooking it. Referring to the design guide 3.3.10, we do not believe this aspect of the development has been given sufficient consideration.

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2. The buildings on Plot 6 are too close to the boundary of the existing property further down the slope; these could be moved and the height of the garage/office reduced.
3. We believe that by placing the largest houses elsewhere in the development, in an area further away from existing neighbouring properties, the impact could be minimised and the layout would be more acceptable for all.

Access and isolation

4. Isolation of the site despite its physical proximity to the centre of the village. We are concerned that this development will end up as a holiday/weekend enclave that does not support the need for local homes or engender community engagement.
5. There is no safe pedestrian access to the villages of either Kettlestone or Little Snoring – access is via a narrow road (without a verge) which is regularly used by HGVs and farm traffic.
6. Request for the 30 mph speed limit to be extended along Little Snoring and Fulmodeston Road to make the road safer for pedestrians and all road users.

Infrastructure

7. Foul drainage is already at capacity – there are frequent problems of blockages a bit further along The Street. We have concerns that the existing foul drain from the site and Orchard Grove will be of insufficient capacity, which would necessitate considerable disruption to local residents should replacement be necessary. The land that the drain runs through is privately owned.
8. Request for adequate provision of mobile phone reception and fast internet connection.

Environment and ecology

9. Kettlestone has a Dark Skies policy and requests that all exterior lighting at the development should use movement-activated down lighting units. A reduction in the large number of lights (more than 40) is also requested.
10. Habitat loss – more needs to be done to compensate for the loss of habitat to the development. Request that more of the site is managed properly to provide valuable habitat to support trees, plants, insects, reptiles, birds and mammals.
11. Request for bird boxes for all species of conservation concern (including swifts, house martins, starlings and sparrows) incorporated into the development, more than are currently proposed. Local observations reflect national trends of falling numbers of these species, and we should be doing everything that we can to reverse this trend.

Archaeology

12. To note that Roman (and other) artefacts have been found in close proximity to the site. Residents would like to be kept informed of (and perhaps involved in) archaeological surveys, digs and finds.

Other

13. We welcome the use of air source heat pumps, but note with concern the provision for wood burners in these properties. The burning of solid fuels (such as house coal and wood) in our homes is the largest contributor of harmful particulate-matter emissions in the UK. Given the current environmental emergency and the government drive to reduce such emissions we believe the installation of wood burners is not appropriate.

We hope these matters of concern are addressed when the planning applications are considered. We believe that there is potentially a design that would be acceptable to all parties.

b) **Decisions taken by the District Council** since the previous meeting.

- 8) **Financial business** to consider payment of invoices and other financial business.

- a) **Receipts** since previous statement: interest £1.64
- b) **Regular payments** since previous statement: salary and on-costs.
- c) **Balances on statements** at 27 December: Current Ac £3,005.43; Savings Acc £3,286.55.
- d) To approve **payments**:

to whom	cheque no	amount
NNDC (uncontested election May)	100407	35.60
J Otte (expenses including newsletter)	100408	77.64

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9) Environment

- a) Funding for Climate Emergency Exhibition

10) Maintenance

- a) Village sign

11) Correspondence (circulated via email)

- a) **Community Action Norfolk**: lead organisation in a partnership of organisations in Norfolk working on a project called “**Operation No Cold Shoulder**”. This project is National Lottery Funded – the project enables our partner organisations to provide different kinds of support to people who may be experiencing loneliness or social isolation and it allows us to offer support to communities who are interested in setting up Good Neighbour Schemes. Focusing on specific key towns and villages in Norfolk and Fakenham and the surrounding villages is one of the areas where we would like to offer this support. The project support will be available from April 2020 for a year.
- b) To note that B Fielden and J Kilbourn are attending the NNDC meeting about preparations for **VE Day commemorations**.
- c) **CPR & Defibrillator** training provided by Air Ambulance (minimum attendance 10, max 20) for a donation. Notice asking people to register interest is in the January newsletter.

12) Reports from parish councillors and items for placing on the **agenda for the next Meeting**

- a) R Kilbourn attended the Norfolk Association of Local Council’s Wellbeing initiative in Attleborough: It was very much based on bringing business to recognise that there are opportunities in Norfolk that could be connected to Cambridge development and the accelerated "IT Corridor" with Norwich. Yes there was some involvement with the parish councils in the initial stages, sourcing information and local community projects that already exist, including "shopping transport" for the elderly run by volunteers, encouraging house visits to your neighbours, esp elderly, cooperative buying schemes for oil, electric, phone, to drive the price down for the rural communities (more buying power), & utilising community resources such as churches, village halls, areas of waste ground, for projects including clubs, play areas, community seats & gardens, all managed & financed by the community (sometimes the PC) with increases in parish council charges, that would also be increased by lottery funding & special funding from DCC. But again these proposals are fine if you have 10 councillors & 5000 homes that have time & resources to make a difference.
- b) R Kilbourn to report on plan sent to NNDC **regarding their tree-planting scheme**.

13) Meeting of the Parish Council on **Monday 16 March 2020** at 7.30pm in the Village Hall