

KETTLESTONE PARISH COUNCIL

Clerk: Mrs Joanna Otte,
Little Manor, Thursford Road, Little Snoring, Fakenham, NR21 0JN
Tel. 01328 822366 email: Kettlestonepc@goolemail.com

Present: G Ashby (Chairman), D Burgis, S Hipkin, M Hoad, R Kilbourn, T Rivett, P Whitehead (Vice-Chairman),
and: David Ramsbotham (County Councillor), Annie Clausen-Reynolds (Conservative Candidate for County Council elections), and Steffan Aquarone (Lib Dem Candidate for County Council elections and one member of the public.

Meeting of the Parish Council on
Monday 20 March 2017 at 7.30 pm in the Village Hall

MINUTES

Welcome

- 1) **Apologies** from A Green (District Councillor) were accepted.
 - a) The Chairman invited the County Council candidates to introduce themselves.
- 2) **Declarations of pecuniary interest** by the Councillors in any of the agenda items listed below. None.
- 3) **Minutes of the previous Meetings** (16 January and 20 February) were approved and signed as a true record.
- 4) **Matters arising:** Progress on items from previous meetings for information or reminders only. Items not on this agenda requiring decisions will be placed on the agenda for the next meeting. None.
- 5) **The meeting was temporarily closed for Parishioners to express any concerns they may have and for District and County Councillors to report.**

NCCllr D Ramsbotham reported that the County Council had agreed to increase its share of the council tax by 4.8% (including 3% earmarked for adult services), but they still needed to find huge savings over the next three years largely due to the drop in grant from central government. The Parish Partnership Scheme would be available again in 2017-18. The deadline for the completion of remedial works on the Dudgeon Cable Route had been extended to the end of the summer. Dudgeon Community Fund was open for applications. He had been in contact with the Police and Crime Commissioner requesting more policing to tackle the problems of speeding in villages.

S Aquarone explained that since July 2016 he has been working in the Lib Dem office and was now standing as the Lib Dem candidate for this ward in the NCC elections in May. He was working on a project to improve mobile phone coverage. This would be done by setting up a community owned company which would install small 'cells' on buildings in dead spots (either with Vodafone or Three). Currently asking for volunteers to map out 'not spots'. The Chairman noted that the centre of the village is a dead spot.

The Chairman re-opened the meeting.

6) Planning

- a) **No Planning applications** had been received since the previous meeting.
- b) **To note decisions taken by the District Council** since the previous meeting. None

Signed

Chairman

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c) Other planning issues

- i) To note that the old farm buildings which have been demolished at White House Farm, Pensthorpe were not Victorian.
- ii) It was noted that the unauthorised use at Pearson's plot was being dealt with by North Norfolk District Council enforcement.
- iii) A letter from NNDC regarding Community Housing Fund was noted.
- iv) It was noted that potential development at Church Farm Barns would probably not be for a few years as the developer was waiting for the outcome of the forth-coming changes in planning policies.
- d) It was agreed to adopt the updated **Planning Procedure** for the Parish Council to assist with the deadlines set by the District Council and the new online planning consultation. (Wording supplied by the legal team of NNDC to ensure compliance.)
 - i) It was agreed that all parish councillors would make up the membership of the Planning Advisory Group.
 - ii) Options for viewing planning applications were noted:
 - (1) Online
 - (2) Data projection: it was noted that the Village Hall borrows a projector
 - (3) Asking a printer to provide large scale copies (if necessary)

7) Highways and footpaths

a) Update on outstanding issues

- i) To note that work on pedestrian refuge began at end of February and was now completed. This was a Parish Partnership Scheme: 50% funded by the County Council and 50% from Pensthorpe Nature Park. The Clerk was asked to thank Pensthorpe for their generous contribution.
- ii) It was noted that the grit bin would be filled when needed.
- iii) It was noted that the gritting route in Kettlestone is officially along The Street to Holbrigg Lane.

b) Items to report to Highways

- i) 'Unsuitable for HGVs' sign near the grit bin has been knocked and needs to be straightened
- ii) Green Lane 50 metres from the cross roads: edge of road collapsed into the ditch near the grup

8) Maintenance

a) Village Sign

- i) Waiting for quotes and advice for repairs / replacement.
- b) BT kiosk has been cleaned and is on the list for repainting.

9) Financial business to consider payment of invoices and other financial business.

- a) To note **receipts** since previous statement:
- b) **The balances on bank statements** at 2 February as 2017 were confirmed:
Current Account £2051.11; Savings Account £3,272.90.
- c) Notification has been received from **Norfolk ALC** that they have **lost the cheque of £89.41** for the annual membership for 2016-17. It was agreed to send another cheque.
- d) To approve **payments**:

to whom	cheque no	amount
J Otte (expenses Oct - March)	100358	95.15
Norfolk ALC (annual subs 2016-17)	100359	89.41

e) Changes to salary and pension

- i) NALC & SLCC (agreed by NJC) salary scales 2016- 2018 increase from 1 April 2017

Signed

Chairman

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- ii) Norfolk Pension fund increase for employer's contributions
- iii) **Amendments to standing order instructions for Barclays** were approved and signed.

10) **Parish Plan Actions**

- a) 'Clean up after you dog' signs are ready for putting up. Steve Hipkin would identify appropriate locations for the two signs.
- b) Litter pick: 10 people turned up and a couple of others did their bit at other times. A large amount of litter was collected (mostly on the Langor Bridge Road including contaminated waste).

11) **Reports from Parish Councillors:** none

12) **Annual Parish Meeting**

- a) It was decided that the Annual Parish Meeting should follow the usual format (reports from village groups) at 7.30 pm before the Annual Meeting of the Parish Council in May.

13) To note that the **Annual Return** 2015-16 for the Surveyors Allotment has been submitted to the Charity Commission.

14) **Mail** circulated and usual

- a) It was noted that Ryburgh Parish Council are applying for Neighbourhood Area Status
- b) It was noted that Little Snoring Primary School is applying for academy status.

15) Other business for placing on the **agenda for the next Meeting**

16) To confirm date & time of **next meeting (Annual Parish Meeting and Annual Meeting of the Parish Council)** at 7.30 pm on **Monday 15 May 2017**

Meeting closed at 8.25 pm

NCC Mr D Ramsbottom reported that the County Council had agreed to increase its share of the council tax by 4.8% (including 3% earmarked for adult services), but they still needed to find huge savings over the next three years largely due to the drop in grant from central government. The Parish Partnership Scheme would be available again in 2017-18. The deadline for the completion of remedial works on the Dudgeon Cable Route had been extended to the end of the summer. Dudgeon Community Fund was open for applications. He had been in contact with the Police and Crime Commissioner requesting more policing to tackle the problems of speeding in villages.

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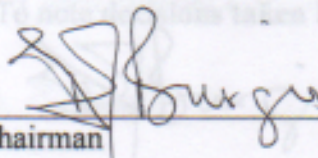
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Signed

Chairman



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